



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

DIVISION MEMORANDUM
No. 302 s.2025

02 Apr 2025

**COORDINATION MEETING WITH THE SCHOOL HEADS AND TWG
FOR THE 2ND MAGITING ULTRA TRAIL RUN**

TO: All Elementary and Secondary School Heads
Concerned School and Division Office Personnel
All Others Concerned

1. To ensure the smooth and successful conduct of the 2nd Magiting Ultra Trail Run on April 9, 2025, *all Elementary and Secondary School Heads and the Chairpersons/ Members of the Technical Working Group* are hereby directed to attend a coordination meeting on **April 3, 2025**, from **8:00am-12:00nn** at the **Division Office Function Hall**, to discuss the following:
 - a. Roles and Responsibilities of TWG and School Heads
 - b. Registration and Participation Guidelines
 - c. Logistics and Safety Measures
 - d. Coordination with Stakeholders and Sponsors
 - e. Resource Mobilization and Fund Allocation
 - f. Other Matters
2. All concerned personnel are **required to attend** and actively participate in the discussions. Your cooperation is essential in ensuring the success of this event.
3. In adherence to the Equal Opportunity Policy (EOP), inclusive and fair treatment is accorded to all participants regardless of age, gender and sexual orientation, disability, religion, and ethnicity.
4. Immediate and wide dissemination of this Memorandum is desired


ROY ANGELO E. GAZO
Schools Division Superintendent

DM-037-SGOD-SMN-AMSF/Coordination Meeting for the 2nd Magiting Trail Run
April 2, 2025



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DIVISION OF CAGAYAN DE ORO CITY

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TECHNICAL WORKING GROUP

Chairpersons & Members	Committees
Jerry P. Taruc	Event Management Committee
Wilfredo L. Belono, Jr. Co-chair: Russell Love Salungayan Members: Christian Gem Pimentel John Paul Pasigay Rico Cagape Chibert Jala Welven Alim Rowel Caina	Route & Logistics Committee
Alvic Marie S. Francisco Co-chair: Arabella G. Labial Members: Charisse May Cebrian Ma. Angelina H. Bucad Jewilyn U. Jomoc	Registration & Kit Distribution Committee
Mary Caress T. Galono	Program & Ceremonies Committee
Baldomero Mark B. Meso III	Safety & Medical Committee
Ryan Q. Blanco	Quick Response Team, DRRM
Juan A. Mingo	Environmental & Sanitation Committee
Roy H. Lumban	Sponsorship & Finance Committee
Angelito U. Felisilda	Marketing & Publication Committee
Beverly Anne E. Nicolasora Co-chair: Leah S. Neneria	Awards & Recognition Committee
Saldi P. Vitorillo	Volunteer & Marshalls Committee
Mark Edward D. Olango	Documentation Committee
Food Committee	Juliet N. Dolero
Eleanor Consejo H. Rollan Co-chair: Amor A. Radaza	Evaluation and Feedback Committee